**TD’s Guide to Observers**

There are a few things a tournament director needs to consider when bringing in observers for their tournament. The checklist below contains some of the items you will need to consider.

Recruitment

Observers should be recruited by the Head Observer with assistance of USA Ultimate HQ. Contact [Byron Hicks](mailto:byron@hq.usaultimate.org) for more information.

Travel

Transportation to the event should be covered by the tournament. This would include airfare, rental cars, or reimbursements for fuel purchased by those driving.

Lodging

The tournament director should arrange lodging free of charge either with the tournament hotel or at homes in the community.

Food

The tournament should provide snacks and drinks for the observer crew at the tournament. Lunch should also be provided for both days of the tournament.

Pay  
While not mandatory it is certainly acceptable to pay observers a nominal fee per game, $10-$20 per game. This helps the observer offset their meal costs and rewards them for volunteering their time.